



## SWPPP Contact Information Fact Sheet For Construction Activity Disturbing Less Than One Acre

Project Description: (Describe the type of construction activity and the type of development that will result from it.)	
Address of Construction Site:	
Legal Description of Construction Site: (Addition, Block and Lot)	

Names of Contracting Company and Point of Contact:	
Contractor Address:	
Contractor Phone:	
Contractor Email:	

Name of Property Owner:	
Owner Address:	
Owner Phone:	
Owner Email:	

***[Insert Site Plan or Map here***

*Site Plan or Map must show:*

- *Entire site*
- *Limits of soil disturbance*
- *Location of construction entrance*
- *Sediment barriers along the down slope perimeter of disturbed areas*

*The following notes must be submitted in order for this SWPPP to be complete. Construction must comply with applicable notes at all times. The notes are minimum measures to comply with SWPPP requirements. The property owner is responsible for ensuring additional measures to ensure compliance are taken if necessary]*

# City of Arlington

## SWPPP Standard Drawing Notes

*The following notes shall be used as minimum guidance for construction. Additional project specific notes are encouraged.*

1. **Construction Activity in the City of Arlington shall comply with the requirements of the TPDES General Permit TXR150000 and all applicable City of Arlington Ordinances.**
2. **No construction related activities may begin on the project site until a Storm Water Pollution Prevention Plan (SWPPP) has been accepted by the City,** and the City and/or Contractor Site Notices are posted on site. SWPPP documentation and records shall be maintained on site throughout construction.
3. **If five (5) Acres or greater will be disturbed, a NOI must be submitted to TCEQ and the City prior to the start of construction related activities.**
4. Revisions to the SWPPP shall be dated and initialed by the permittee or his representative.
5. **Areas to remain undisturbed and/or to be protected during construction (including all waterbodies, wetland areas, erosion clear zones, drip line of trees to remain after construction, natural areas, etc.) shall be clearly delineated prior to the start of construction.**
6. Sediment and erosion control devices shall be installed and functioning prior to **any** earth disturbing activities. They shall remain in place until the completion of all construction activities and/or until all disturbed areas have been permanently stabilized.
7. Refer to the City of Arlington Design Criteria Manual and the iSWM Construction Controls Manual for selection and design of stormwater controls.
8. Construction waste, debris and soil blown, tracked or washed from the site during construction activity shall be cleaned up daily.
9. Erosion Control plans are considered minimum requirements. Additional control devices may be required during construction in order to control erosion and sedimentation.
10. Wetlands and streams shall be protected at all times during construction with erosion and sediment controls as well as natural buffers. All applicable permits must be obtained prior to construction in floodplain, wetlands and/or streams. Any work in a floodplain and/or stream shall comply with all applicable federal, state and local regulations and permits.
11. If soil disturbance is occurring within a City of Arlington easement, an easement use agreement must be obtained prior to construction.
12. A stabilized construction entrance shall be installed and maintained on the project site.
13. Storm water inlet protection shall be provided for all inlets (upstream and downstream) within 50 ft. of the construction entrance (on both sides of the public roadway).
14. To secure the project site, locate limits of construction, protect areas that are to remain undisturbed, and prevent migration of construction debris.
15. Care shall be taken when installing stormwater controls to not obscure oncoming traffic at intersections, adjacent driveways and the project construction entrance.
16. A qualified representative of each operator shall inspect the construction activity either once every 14 calendar days and within 24 hours of a storm event of ½-inch or greater or weekly at a specified day and time regardless of precipitation. A written SWPPP inspection report shall be completed for each inspection.
17. At a minimum, sediment shall be removed from controls when their capacity is reduced by 50% unless more frequent cleaning is specified in the SWPPP.
18. If any control is found to be ineffective, installed incorrectly, or damaged, it shall be modified or replaced within 7 days of inspection or as required by the City.
19. All existing and new storm water structures, affected by this project, shall be inspected and maintained on the same schedule as the stormwater controls. Sediment discharged into the municipal separate storm sewer system (streets, gutters, storm drains, flumes, channels, etc.) from the construction activity shall be noted in the SWPPP inspections and shall be removed within 7 days of inspection or as required by the City.
20. During dry and windy periods, disturbed soil shall be sprinkled with water until dampened and repeated as needed to prevent dust generation.
21. Stabilization measures shall be initiated as soon as practicable in portions of the site where construction activities have temporarily or permanently ceased, but in no case more than fourteen (14) days after work has ceased.
22. The contractor shall designate an area to be used for concrete wash water. A pit large enough to contain the wash water without overflowing shall be excavated. If concrete placement will occur over a period of time greater than a week, a sign designating the area as the concrete washout area shall be posted in a location visible from the street.

23. Slurry from concrete sawcutting shall be vacuumed or recovered by other means for proper disposal. If a curb inlet is near the pavement to be cut, the inlet shall be blocked with sandbags during sawcutting to prevent slurry from entering the storm drain.
24. Temporary construction crossings in or across any water body or wetland shall not be installed without the prior approval of the appropriate resource agencies and the City.
25. Disposal of all recovered sediments, construction debris, or other pollutants shall be in accordance with all applicable City, State and Federal Regulations. No sediments, construction debris, or other pollutants shall be disposed or flushed into the storm water system.
26. Store all trash and waste materials in covered bins or other enclosures until proper disposal at off- site facilities. Trash and waste shall be removed from the site at regular intervals to prevent overflow of the containers.
27. Temporary stockpiling of useable or waste materials shall have appropriate erosion and sediment control measures installed. Temporary stockpiles shall be placed away from storm water inlet structures, adjacent property and public roadways.
28. Application of lime or other chemical stabilizers shall be limited to the amount that can be mixed and compacted by the end of each working day. Stabilizer shall be applied at rates that result in no runoff from the site. Stabilization shall be delayed if rain is forecast for the working day. No traffic other than water trucks and mixing equipment shall pass over the spread stabilizer until after mixing is completed.
29. Hazardous materials shall be stored in closed containers, and the containers shall be placed in a shelter that prevents contact with rainfall and runoff. The amount of hazardous materials stored on- site shall be minimized and limited to the materials necessary for the current phase of construction. Hazardous material storage shall be in accordance with all federal, state and local laws and regulations.
30. Spills and releases of anything other than storm water shall be immediately reported to the City of Arlington. In addition, spills and releases of hazardous materials greater than the regulated reportable quantity shall be reported to state and federal authorities within 24 hours.
31. Super-chlorinated water from water line disinfection shall not be allowed to enter the storm drainage system.
32. Portable toilet facilities shall not be located within 25 ft. of any storm water structure and/or within 50 ft. of any watercourse, wetland area, stream, floodplain, or lake.
33. Discharge from dewatering activities shall be released through an on-site sediment trap or basin, through an undisturbed area through a non-erosive outlet, or into a Dirt Bag (12oz. non-woven fabric) or approved equivalent located in an undisturbed area.
34. Small sites constructed as part of a Larger Common Plan of Development require erosion control features for infrastructure as well as for individual site construction. Individual small construction sites shall follow these plans during construction or provide an individual plan.
35. The site shall be considered permanently stabilized when all surface disturbing activities are complete and a uniform (e.g., evenly disturbed, without large bare areas) perennial vegetative cover with a density of 70% has been established on all unpaved areas and areas not covered by permanent structures
36. All temporary control devices shall be removed once construction is complete and the site is permanently stabilized.