

Staff Report



Purchase of a Gaming Vehicle for the Police Department, Project 23-0221	
City Council Meeting Date: 11-07-2023	Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to approve the purchase of a gaming vehicle with Mezumani, LLC, of Tampa, Florida, in an amount not to exceed \$97,300. Mezumani, LLC, is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This purchase is for the design, build, and purchase a gaming vehicle for the Arlington police department. The Arlington Police Department created GameUp 5-0 to strengthen relationships with youth and the community through video games. The department recognizes that barriers such as transportation can limit youth participation in activities, this vehicle can easily be transported to any location, making them a convenient choice for GameUp 5-0 mobile events and to bring this type of service to youth in communities that would otherwise not receive the opportunity.

An evaluation team comprised of City staff from multiple City departments such as Police, Asset Management, and CMO evaluated and scored the submittals based on a weighted criteria which included operational planning, experience/qualifications, and overall price. The following firms were evaluated:

Vendor	MWBE	Operational Plan (50 points)	Experience/ References (30 points)	Price (20 points)	Score
Mezumani, LLC Tampa, Florida	N/A	37.00	26.75	20.00	83.75
Rockin' Rollin' Video Game Party Aberdeen, North Carolina	N/A	42.00	28.50	15.40	85.90

After the initial round of scoring, The Office of Procurement, and the Police Department, began contract negotiations with Rockin' Rollin' Video Game Party, who was the highest ranked firm. However, the City was unable to agree on final contract terms, relative to pricing. The City then initiated negotiations with Mezumani, LLC and successfully agreed upon a contract that met the City's specifications and contracted price.

Bid closed:	August 17, 2023 at 2:00 p.m.
Vendors notified through the IonWave:	459
MWBE Vendors notified through IonWave:	110
Vendors responding to bid request:	2
MWBE Vendors responding to bid request:	0
MWBE:	No
Procurement Method:	Request for Proposals

Name of Prime Vendor	Mezumani, LLC
Total Contract Value	\$97,300
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$97,300
Percentage Amount of Prime Vendor's Self-Performance	100%
Total MWBE Participation	\$0 (0%)

The Office of Business Diversity (OBD) recommended the citywide aspirational goal of 30% MWBE participation on this contract. Mezumani, LLC, has opted to self-perform the project scope internally. OBD will assist the vendor with their efforts if any subcontracting opportunities become available.

FINANCIAL IMPACT

Mezumani, LLC, presented the overall best value for the City in the estimated amount of \$97,300. The projected financial impact is as follows:

<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
\$97,300	\$0	\$0

Funds are budgeted in Donation Activity Group Account No. CC121201-GT129634-SC2018

ADDITIONAL INFORMATION

Attached: None
 Under separate cover: None
 Available in the Purchasing Division: Bid file
 Form 1295: Requested
 MWBE: No

STAFF CONTACT(S)

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