



Staff Report

Annual Requirements Contract for Mosquito Control Services, Project 23-0149

City Council Meeting Date: 09-26-2023

Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for mosquito control services with Vector Disease Control International, LLC, of Richardson, Texas, in the estimated amount of \$100,000. Vector Disease Control International, LLC, is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

Mosquito control services are critical to the objectives of the City's West Nile Virus (WNV) Response Plan and will mitigate the potential health impact associated with WNV. The services include early mosquito surveillance, sampling, disease testing, complaint based larvicide and targeted adulticide applications as needed, thus protecting the health and safety of Arlington residents.

An evaluation team comprised of City staff from multiple City departments such as Fire, Planning and Development, and Office of Business Diversity evaluated and scored the submittals based on a weighted criteria which included operational planning, experience/qualifications, and overall price. The following firms were evaluated:

Vendor	MWBE	Operational Plan (40 points)	Experience/ References (30 points)	Price (30 points)	Score
Vector Disease Control International, LLC Richardson, Texas	N/A	43.33	19.34	30.00	92.67
PRP Services, LLC DBA Municipal Mosquito Richardson, Texas	N/A	42.66	18.34	10.00	71.00

Upon completion of evaluations, it was determined that the proposal submitted by Vector Disease Control International, LLC was the most advantageous and offers the best overall value to the City based on the relative importance of price and other criteria established in the RFP.

Bid originally closed: June 8, 2023 at 2:00 p.m.
 Vendors notified through IonWave: 288
 MWBE vendors notified through IonWave: 62
 Vendors who viewed bid: 2
 MWBE vendors who viewed bid: 0
 Vendors responding to bid: 2
 MWBE vendors responding to bid: 0
 Original contract term: One year/two, one-year renewal options
 Current term: October 1, 2023 – September 30, 2024
 MWBE: No
 Procurement Method: Request for Proposals

Name of Prime Vendor	Vector Disease Control International, LLC
Total Contract Value	\$100,000
Prime Vendor’s M/WBE Status	None
Dollar Amount of Prime Vendor’s Self-Performance	\$100,000
Percentage Amount of Prime Vendor’s Self-Performance	100%
Total MWBE Participation	\$0 (0%)

Office of Business Diversity (OBD) recommended the citywide aspirational goal of 30% MWBE participation on this contract. Vector Disease Control International, LLC, has opted to self-perform the project scope internally. OBD will assist the vendor with their efforts if any subcontracting opportunities become available.

FINANCIAL IMPACT

In accordance with Local Government Code 252.042, the bid was awarded based on request for proposals relative to overall score of price, experience, and operational planning, in addition to meeting the needs of the department.

This contract is for one year and will be reviewed annually. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$0	\$100,000	\$0

Funds are budgeted in Planning & Development Environmental Health Account No. CC460801-SC0574.

ADDITIONAL INFORMATION

Attached: None
 Under separate cover: None
 Available in the Purchasing Division: Bid file
 Form 1295: Requested
 MWBE: No

STAFF CONTACT(S)

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