



Staff Report

Annual Requirements Contract for Hydrofluosilicic Acid, Project 23-0131

City Council Meeting Date: 04-11-2023

Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to approve an annual requirements contract for the supply and delivery of hydrofluosilicic acid with Pencco, Inc., in the estimated amount of \$91,040. Pencco, Inc., is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

The contract is for the supply of hydrofluosilicic acid, which is a form of fluoride added to the City's drinking water to help prevent dental cavities. Fluoride is a very common chemical found in most North Texas water sources, but generally not at a level that provides the optimal benefits. The U.S. Public Health Service recommends 0.7 milligrams of fluoride per liter of water as the optimal level of fluoride in drinking water. Research shows that this level provides enough fluoride to prevent tooth decay in children and adults while limiting the risk of dental fluorosis, which is a cosmetic change in appearance of developing teeth that is the only unwanted health effect of community water fluoridation.

Bid closed:	2:00 p.m., March 02, 2023
Vendors notified through IonWave:	5
MWBE vendors notified through IonWave:	1
Vendors who viewed bid:	5
Vendors responding to bid request:	2
MWBE vendors responding to bid request:	0
Procurement Method:	Lowest Responsive, responsible bidder
Original contract term:	One year/two one-year renewals
Current term:	April 12, 2023 – March 31, 2024
MWBE:	No

VENDOR	MWBE	TOTAL
Pencco, Inc.	No	\$91,040
Univar Solutions USA, Inc.	No	\$100,000

Name of Prime Vendor	Pencco, Inc.
Total Contract Value	\$91,040
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$89,188
Percentage Amount of Prime Vendor's Self-Performance	97.97%
Name of Subcontractor (1)	Ricochet Fuel
Subcontractor's MWBE Status	WO
Dollar Amount Subcontract	\$1,852
Percentage Amount of Subcontract	2.03%
Total MWBE Participation	\$1,852 (2.03%)

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. There were limited MWBE opportunities available for the goods requested, therefore, no contract specific goal was recommended.

Pencco, Inc., will be utilizing 2.03% MWBE subconsultant participation.

FINANCIAL IMPACT

Pencco, Inc., returned the lowest, responsive bid meeting bid specifications for an estimated amount \$91,040. The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$45,520	\$45,520	\$0

Funds are budgeted in Water Utilities Water Treatment Operations PB Account No. CC620101-SC0508 [\$45,520] and Water Utilities Water Treatment Operations JK Account No. CC620105-SC0508 [\$45,520] and subject to FY2024 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Yes
MWBE:	No

STAFF CONTACT(S)

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