



Staff Report

Annual Requirements Contract for Ozone Generators Cleaning and Repairs, Project 23-0109	
City Council Meeting Date: 06-13-2023	Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to approve an annual requirements contract for ozone generators cleaning and repairs with Coast to Coast Ozone Services, LLC, in the estimated amount of \$106,500. Coast to Coast Ozone Services, LLC, is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

The City of Arlington has two water treatment plants that generate ozone as the primary source of drinking water disinfection. Ozone is also used for taste and odor control. The ozone generators operation and maintenance is critical to supplying safe drinking water to the public. This contract is for the annual cleaning and repairs of the ozone generators located at Pierce-Burch and John F. Kubala water treatment plants, which are a total of six (6) generators.

Bid closed:	April 20, 2023 at 2:00 p.m.
Vendors notified through IonWave:	347
MWBE vendors notified through IonWave:	3
Vendors who viewed bid:	15
Vendors responding to bid request:	2
MWBE vendors responding to bid request:	1
Procurement Method:	Lowest Responsive, responsible bidder
Original contract term:	One year/two one-year renewals
Current term:	June 14, 2023 – May 31, 2024
MWBE:	No

VENDOR	MWBE	TOTAL
*Elevated Solutions Team, LLC	Yes; BL	\$58,702
Coast to Coast Ozone Services, LLC	No	\$106,500

*Elevated Solutions Team, LLC was deemed non-responsive because they did not meet minimum qualifications.

Name of Prime Vendor	Coast to Coast Ozone Services, LLC
Total Contract Value	\$106,500
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$106,500
Percentage Amount of Prime Vendor's Self-Performance	100%
Total MWBE Participation	\$0 (0%)

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. There were limited MWBE opportunities available for the services requested, therefore, no contract specific goal was recommended.

Coast to Coast Ozone Services, LLC, will be self-performing the scope of the services.

FINANCIAL IMPACT

Coast to Coast Ozone Services, LLC, returned the lowest, responsive bid meeting bid specifications for an estimated amount \$106,500. The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$35,500	\$71,000	\$0

Funds are budgeted in Water Utilities Water Treatment Maintenance Account No. CC620102-SC0622 and subject to FY2024 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Yes
MWBE:	No

STAFF CONTACT(S)

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