



# Staff Report

## Annual Requirements Contract for Food and Drinks for Arlington Jail, Project 23-0062

City Council Meeting Date: 01-24-2023 | Action Being Considered: Minute Order

### **RECOMMENDATION**

Authorize the City Manager or his designee to execute an annual requirements contract for food and drinks for Arlington jail with Eagles Eight Eleven, LLC, dba Sunbeam Foods, Inc., of Dallas, Texas, in the estimated amount of \$195,840. Eagles Eight Eleven, LLC, dba Sunbeam Foods, Inc., is a MWBE firm.

### **PRIOR BOARD OR COUNCIL ACTION**

None.

### **ANALYSIS**

This contract is for the supply of pre-packaged food and drink items to feed incarcerated persons at the Arlington City Jail. Items include various muffins, sandwiches, chips, milk, and juice. Food and drink items will be provided on an as-needed basis.

Bid closed:	January 5, 2023 at 2:00 p.m.
Vendors notified through IonWave:	189
MWBE vendors notified through IonWave:	40
Vendors responding to bid request:	1
MWBE Vendors responding to bid request:	1
Original contract term:	One year/two, one-year renewals
Current term:	February 1, 2023 – January 31, 2024
MWBE:	Yes - WO
Procurement Method:	Lowest Responsible, Responsive Bidder

VENDOR	MWBE	TOTAL
<b>Eagles Eight Eleven, LLC DBA Sunbeam Foods, Inc. Dallas, Texas</b>	<b>WO</b>	<b>\$195,840</b>

<b>Name of Prime Vendor</b>	<b>Eagles Eight Eleven, LLC DBA Sunbeam Foods, Inc.</b>
Total Contract Value	\$195,840
Prime Vendor's M/WBE Status	WO
Dollar Amount of Prime Vendor's Self-Performance	\$195,840
Percentage Amount of Prime Vendor's Self-Performance	100%
<b>Total MWBE Participation</b>	<b>\$195,840 (100%)</b>

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. There were limited MWBE opportunities available for the services requested, therefore, no contract specific goal was recommended.

Eagles Eight Eleven, LLC DBA Sunbeam Foods, Inc., is an MWBE Prime and will be self-performing the scope of the services.

**FINANCIAL IMPACT**

Eagles Eight Eleven, LLC, dba Sunbeam Foods, Inc., returned the lowest responsive responsible bid for the supply of food and drinks in the total estimated amount of \$195,840. The Arlington Police Department and the Office of Procurement agree that the vendor meets the bid specification requirements. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$130,560	\$65,280	\$0

Funds are budgeted in Jail Account No. CC810201 - SC0535 and subject to FY2024 budget approval.

**ADDITIONAL INFORMATION**

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Requested
MWBE:	Yes - WO

**STAFF CONTACT(S)**

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