



Staff Report

Annual Requirements Contract for the Supply of Plastic Meter Boxes and Lids, Project 23-0026

City Council Meeting Date: 11-29-2022 | Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for plastic meter boxes and lids with Core and Main, LP, of St. Louis, Missouri, in the estimated amount of \$622,793.75. Core and Main, LP is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for the supply of reinforced plastic meter boxes and iron cover lids used to house and protect the City's water meters. The new reinforced plastic meter boxes will replace lighter weight, standard meter boxes that have been broken or distorted due to use in the clay-type soil common to the Arlington area. The new plastic meter boxes will also be used for new installations and will be purchased on an as-needed basis.

Bid closed:	November 3, 2022, at 2:00 p.m.
Vendors notified through IonWave:	574
MWBE Vendors Notified through IonWave:	198
Vendors who viewed bid:	15
MWBE Vendors who viewed bid:	4
Vendors responding to bid request:	2
MWBE Vendors responding to bid request:	0
Procurement Method:	Lowest Responsible, Responsive Bidder
Original contract term:	One year/two one-year renewals
Current term:	December 1, 2022 – November 30, 2023

VENDOR	TOTAL
Core and Main, LP St. Louis, Missouri	\$622,793.75
*Fortline, Inc. Concord, North Carolina	\$587,870.25

*Vendor did not bid on all line items.

Name of Prime Vendor	Core and Main, LP
Total Contract Value	\$622,793.75
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$622,793.75
Percentage Amount of Prime Vendor's Self-Performance	100%
Total MWBE Participation	\$0 (0%)

Office of Business Diversity (OBD) recommended the citywide aspirational goal of 30% MWBE participation on this contract. Core and Main, LP, has opted to self-perform the project scope internally. OBD will assist the vendor with their efforts if any subcontracting opportunities become available.

FINANCIAL IMPACT

Core and Main, LP, returned the lowest responsive bid for an estimated amount of \$622,793.75. The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$518,995.75	\$103,799	\$0

Funds are budgeted in Water Utilities Inventory Account No. CC630104-SC0674 and subject to FY 2024 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Requested
MWBE:	No

STAFF CONTACT(S)

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