

Staff Report



Annual Requirements Contract for the Supply of Grass Sod, Project 23-0024

City Council Meeting Date: 11-01-2022 | Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for the supply of grass sod with Blue Sky Sod Farm, LLC, of Ferris, Texas, in the estimated amount of \$375,944. Blue Sky Sod Farm, LLC, is not an MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for Raleigh/St. Augustine, Bermuda, and Buffalo grass sod to be used to re-establish grass in parks, ball fields, medians, golf courses, and at various municipal buildings where the grass has died or where construction activities have occurred. The contract provides for vendor delivery to City sites and installation, or pick-up by City personnel at the vendor's location. The grass sod will be provided on an as-needed basis.

Bid closed:	September 29, 2022 at 2:00 p.m.
Vendors notified through IonWave:	848
MWBE Vendors Notified through IonWave:	198
Vendors who viewed bid:	16
MWBE Vendors who viewed bid:	4
Vendors responding to bid request:	2
MWBE Vendors responding to bid request:	0
Procurement Method:	Lowest Responsible, Responsive Bidder
Original contract term:	One year/two one-year renewals
	Current term: November 2, 2022 – October 31, 2023

VENDOR	MWBE	TOTAL
Blue Sky Sod Farm, LLC, Ferris, Texas	N	\$375,944
King Ranch Turfgrass, L.P Wharton, Texas	N	\$454,244

Name of Prime Vendor	Blue Sky Sod Farm, LLC,
Total Contract Value	\$375,944
Prime Vendor's MWBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$260,944
Percentage Amount of Prime Vendor's Self-Performance	69.41%
Name of Subcontractor (1)	C. Green Scaping, LP
Subcontractor's MWBE Status	HI
Dollar Amount Subcontract	\$115,000
Percentage Amount of Subcontract	30.59%
Total MWBE Participation	\$115,000 (30.59%)

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. There was limited MWBE opportunities available for the goods requested, therefore, no contract specific goal was recommended.

Blue Sky Sod Farm, LLC, will be utilizing 30.59% MWBE subconsultant participation.

FINANCIAL IMPACT

Blue Sky Sod Farm, LLC, returned the lowest responsive responsible bid for the supply of grass sod in the total estimated amount of \$375,944. The Arlington Parks Department and the Office of Procurement agree that the vendor meets the bid specification requirements. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$344,615	\$31,329	\$0

Funds are budgeted in various departmental accounts and subject to FY2024 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Requested
MWBE:	No

STAFF CONTACT(S)

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