

Staff Report



Annual Requirements Contract for Directional Boring Services, Project 23-0020	
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City Council Meeting Date: 11-01-2022	Action Being Considered: Minute Order
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RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for directional boring services with Tejas Utilities, LLC, of Coppell, Texas, in the estimated amount of \$396,510. Tejas Utilities, LLC, is not a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for directional boring services for Public Works Field Operations. The contract provides for installation of underground communications conduit for traffic signals, boring holes into existing terrain, and inserting underground conduit to accept and encase electrical wire. Directional boring services will be provided on an as-needed basis.

A best value was issued to solicit responses from various firms with experience in providing directional boring services. An evaluation team comprised of City staff did not evaluate and score the submittals based on a criterion since Tejas Utilities, LLC was the only responsive/ responsible bidder.

VENDOR	MWBE	Price
Tejas Utilities, LLC, Coppell, Texas	N/A	\$396,510

Tejas Utilities, LLC, was determined to offer the best overall value to the City based on the relative importance of price and other criteria established in the best value.

Bid closing date:	August 26, 2022 @ 2:00 p.m.
Vendors notified through IonWave:	864
MWBE Vendors notified through IonWave:	213
Vendors who viewed bid:	9
MWBE Vendors who viewed bid:	1
Bids received:	1
MWBE bids received:	1
Original contract term:	One-year/Two, one-year renewal options
Current term:	December 1, 2022 – November 31, 2023
MWBE:	-N/A
Procurement Method:	Best Value

Name of Prime Vendor	Tejas Utilities, LLC,
Total Contract Value	\$396,510
Prime Vendor's M/WBE Status	None
Dollar Amount of Prime Vendor's Self-Performance	\$396,510
Percentage Amount of Prime Vendor's Self-Performance	100%
Total MWBE Participation	\$0 (0%)

Office of Business Diversity (OBD) placed a 20% MWBE goal on this contract. Tejas Utilities, LLC, is currently working on obtaining their MWBE certification through Dallas Fort Worth Minority

Supplier Development Council. OBD will monitor the certification status and assist the vendor, as needed, with their efforts in meeting the MWBE contract specific goal.

FINANCIAL IMPACT

The annual spend is based on anticipated and as-needed usage in the estimated amount of \$396,510. The contract term is for one year and will be reviewed annually thereafter, to determine subsequent renewal terms. The project financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$330,425	\$66,085	\$0

Funds are budgeted in Maintenance of Traffic Signal Account No. CC358505-SC0683 and subject to FY 2024 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid file
Form 1295:	Requested
MWBE:	N/A

STAFF CONTACT(S)

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