

SCOPE OF WORK

INTENT

The City of Arlington is soliciting bids to furnish various animal supplies to include vaccines, surgical items and pharmaceuticals. These items will be used by the veterinary and animal care personnel to treat a variety of animals and for ordering and delivery to the City of Arlington Animal Services Clinic, per the attached Bid Detail Pricing Page(s). Discount shelter pricing (where applicable) is mandatory to be considered for bid. Same day delivery service preferred on orders made prior to 11 a.m.

BRAND NAMES

Manufacturers' names and model numbers are used herein solely for the purpose of establishing a standard of design, quality, and use of the merchandise required. Products of other manufacturers will be acceptable if they meet or exceed such established standards with the exception of those items specified "NO SUBSTITUTION." Bidder shall state the brand name and model number of his equipment if different from those specified, and furnish appropriate documentation to enable the County to value for compliance with standards required.

If a product other than that specified is bid, it is the bidder's responsibility to identify such product in his bid and he must prove to the County that said product is equal to or better than the product specified. Unless otherwise specified, evidence in the form of samples may be requested if the proposed brand is other than specified by the County. Such samples are to be furnished after the date of bid opening only upon request. If samples should be requested, such samples must be received by the County no later than four (4) days after formal request is made.

VARIATIONS OF SPECIFICATIONS

For purposes of bid evaluation, bidder must indicate any variances from our specifications and/or conditions, no matter how slight. Any variations shall be indicated on a separate sheet, and attached to the bid form. If variations are not stated in the bid, it will be assumed that the product or service fully complies with the specifications, and the successful bidder will be held responsible for meeting these specifications.

No alternative bids shall be submitted unless specifically requested in the "Invitation to Bid" document.

QUALITY

All materials shall be new and in no case will used, reconditioned or obsolete parts be acceptable. All equipment specifications are to be considered minimum requirements.

ACCEPTANCE

The material delivered under this bid shall remain the property of the seller until a physical inspection and actual usage of this material and/or service is made, and thereafter is accepted to the satisfaction of the City. It must comply with the terms herein, and be fully in accord with specifications and of the highest quality.

DELIVERY

Time is of the essence in the filling of this order. No delays in shipment and material or rendition of services will be permitted except as authorized by the City in writing. Please notify the, Animal Services Manager, or designee at once of anticipated delay. Excessive or unusual transportation charges caused by the contractor's inability to deliver by specified date and in specified quantities shall be charged to the contractor.