

Staff Report



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| Annual Requirements Contract for Securing Property and Nuisance Abatement Services, Project 22-0198 | |
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| City Council Meeting Date: 11-29-2022 | Action Being Considered: Minute Order |
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RECOMMENDATION

Authorize the City Manager or his designee to execute annual requirements contract for Securing Property and Nuisance Abatement Services with Prather Contracting of Ovilla, Texas, in the estimated amount of \$173,000. Prather Contracting is a MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for securing property and nuisance abatement services which includes boarding windows and doors of vacant buildings, removal of debris, tires, litter, draining stagnant water and removal or repair of dilapidated fences when a property owner has failed to maintain their property after legal notice. Property owners are provided an invoice and given the opportunity to pay the labor and administrative fees prior to a lien being placed on the property.

A best value bid was issued to solicit responses from various firms with experience in providing securing property and nuisance abatement services.

| Vendor | MWBE | Classification | Total |
|---|-------------|-----------------------|------------------|
| Prather Contracting Ovilla, Texas | YES | AI | \$173,000 |
| Stiff's 5 Star Energy Conservation Services Arlington, Texas | YES | BL | Non-responsive |
| DEL RIO MASONRY LLC Grand Prairie, Texas | N/A | N/A | Non-Responsive |

Prather Contracting was the only responsive bid for the best overall value to the City based on the relative importance of price and other criteria established in the best value.

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| Bid closing date: | October 13, 2022 @ 2:00 p.m. |
| Vendors notified through IonWave: | 601 |
| MWBE Vendors notified through IonWave: | 177 |
| Vendors who viewed bid: | 11 |
| MWBE Vendors who viewed bid: | 7 |
| Bids received: | 3 |
| MWBE bids received: | 2 |
| Original contract term: | One-year/Two, one-year renewal options |
| Current term: | December 1, 2022 – November 31, 2023 |
| MWBE: | Yes |
| Procurement Method: | Best Value |

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|-----------------------------|----------------------------|
| Name of Prime Vendor | Prather Contracting |
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| Total Contract Value | \$173,000 |
| Prime Vendor’s M/WBE Status | Native American |
| Dollar Amount of Prime Vendor’s Self-Performance | \$121,100 |
| Percentage Amount of Prime Vendor’s Self-Performance | 70% |
| Name of Subcontractor (1) | AllStar Services Group, LLC |
| Subcontractor’s MWBE Status | Native American |
| Dollar Amount Subcontract | \$51,900 |
| Percentage Amount of Subcontract | 30% |
| Total MWBE Participation | \$173,000 (100%) |

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City’s MWBE Policy & Procedures Manual. There were limited MWBE opportunities available for the services requested, therefore, no contract specific goal was recommended.

Prather Contracting will be self-performing as an MWBE Prime and will also be utilizing 30% MWBE subconsultant participation.

FINANCIAL IMPACT

The annual spend is based on anticipated and as-needed usage in the estimated amount of \$173,000. The contract term is for one year and will be reviewed annually thereafter, to determine subsequent renewal terms. The project financial impact for this contract term is as follows:

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|----------------|----------------|----------------|
| <u>FY 2023</u> | <u>FY 2024</u> | <u>FY 2025</u> |
| \$144,167 | \$28,833 | \$0 |

Funds are budgeted in Code Compliance Securing of Properties Account No. CC410301-SC0566, Code Compliance Nuisance Abatement Charges Account No. CC410301-SC0568, and Code Compliance Maintenance of Illegal Dumping Account No. CC410301-SC0621 and subject to FY 2024 budget approval.

ADDITIONAL INFORMATION

Attached: None
 Under separate cover: None
 Available in the Purchasing Division: Bid file
 Form 1295: Requested
 MWBE: Yes

STAFF CONTACT(S)

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| Brian Daugherty Code Compliance Administrator 817-459-6270 Brian.Daugherty@arlingtontx.gov | Ashley Thongrivong Purchasing Agent 817-459-6316 Ashley.Thongrivong@arlingtontx.gov | April Nixon Finance Director 817-459-6345 April.Nixon@arlingtontx.gov |
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