



# Staff Report

## Annual Requirements Contract for Calcium Hypochlorite Tablets, Project 22-0154

City Council Meeting Date: 09-27-2022 | Action Being Considered: Minute Order

### **RECOMMENDATION**

Authorize the City Manager or his designee to execute an annual requirements contract for the supply of calcium hypochlorite tablets with Aqua-Rec, Inc., of Azle, Texas, in the estimated amount of \$129,600. Aqua-Rec, Inc., is not an MWBE firm.

### **PRIOR BOARD OR COUNCIL ACTION**

None.

### **ANALYSIS**

This contract provides for the supply of calcium hypochlorite tablets and maintenance of chlorinating systems for various City of Arlington public aquatic facilities. The tablets will be used to maintain the proper water quality, at or above the minimum recommended sanitation level, as set by the Texas Department of Health and the "Health" Chapter of the City of Arlington Code of Ordinances. Calcium hypochlorite tablets will be provided on an as-needed basis for the swimming pools.

Bid closed:	August 4, 2022 at 2:00 p.m.
Vendors notified through IonWave:	172
MWBE Vendors Notified through IonWave:	32
Vendors responding to bid request:	1
MWBE Vendors responding to bid request:	0
Original contract term:	One year/two, one-year renewal options
Current term:	October 1, 2022 – September 30, 2023
MWBE:	No
Procurement Method:	Lowest Responsive, Responsible Bidder

Vendor	MWBE	Total
Aqua-Rec, Inc.,	No	\$129,600

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. There was limited MWBE opportunities available for the goods requested, therefore, no contract specific goal was recommended.

### **FINANCIAL IMPACT**

Aqua-Rec, Inc., of Azle, Texas, returned the lowest responsive bid meeting bid specification for calcium hypochlorite tablets in the estimated amount of \$129,600. The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
\$10,800	\$118,800	\$0

Funds are budgeted in the various Parks and Recreation General and Performance Fund Chemical accounts and subject to FY2024 budget approval.

**ADDITIONAL INFORMATION**

Attached:	None
Under separate cover:	None
Available in the Purchasing Division:	Bid File
Notarized 1295 Form:	Requested
MWBE:	No

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