



Staff Report

Annual Requirements Contract for Generator Maintenance, Project 22-0145

City Council Meeting Date: 06-28-2022 | Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for generator maintenance with kW Power Services, LLC, of Irving, Texas, in an estimated amount of \$58,200. kW Power Services, LLC, is not an MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for routine preventive maintenance and repair of approximately thirty-three (33) emergency power generators. These generators are located at various City facilities that include police and fire stations, administration facilities, and the Esports Stadium and Convention Center. Other City facilities may require an emergency power generator and may need to be added to the contract on an as-needed basis. This contract specifies scheduled quarterly preventative maintenance on all thirty-three (33) generators that include: oil changes, filter changes, belt adjusting, settings, testing, and inspections.

Bid closed:	May 26, 2022 at 2:00pm
Vendors notified through IonWave:	239
MWBE Vendors Notified through IonWave:	49
Vendors who viewed bid:	10
MWBE Vendors who viewed bid:	0
Vendors responding to bid request:	7
MWBE Vendors responding to bid request:	0
Original contract term:	One year/four, one-year renewal options
Current term:	July 1, 2022 – June 30, 2023
MWBE:	No
Procurement Method:	Lowest Responsive, Responsible Bid

VENDOR	MWBE	TOTAL
kW Power Services, LLC	NO	\$58,200
PowerSmith Generator Services, LLC	NO	\$43,600
Diversified Power Systems, Inc.	NO	\$74,595
LJ Power, Inc	NO	\$77,450
Altorex	NO	\$92,095
North Texas Power Systems (Tony B. Neves)	NO	\$119,710
Loftin Equipment	NO	\$124,995

This solicitation was reviewed by the Office of Business Diversity for available MWBE opportunities according to the City's MWBE Policy & Procedures Manual. For the services requested on this solicitation, there was limited MWBE opportunities, therefore, no contract specific goal was established.

FINANCIAL IMPACT

kW Power Services, LLC, responded to all bid items and fully complied with the bid requirements. Since they bid on all lines, for a total estimated amount of \$58,200, they are the lowest responsive, responsible bidder. The contract term is for one year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
\$14,550	\$43,650	\$0

Funding is budgeted in Maintenance of Buildings Account No. CC370105-SC0583 and subject to FY2023 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing office:	Bid file
Form 1295:	Requested
MWBE:	No

STAFF CONTACT(S)

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