



City of Arlington
Annual Requirements for Fire Sprinklers, Fire Suppression Systems and Backflow
Devices Testing, Inspection, Repair

PURPOSE

The purpose of this bid is to provide annual testing and certification to various Fire Suppression Systems, Fire Sprinkler Systems and Backflow Devices owned by the City of Arlington.

SCOPE

The scope of this contract is to test and certify fire sprinkler systems, vent-a-hood systems, halon systems, pump systems and backflow devices.

SCOPE OF WORK:

SPRINKLER SYSTEMS

Testing: Test and certify the fire sprinkler systems on an annual and five year basis at the facilities listed in attached "Exhibit A". Following the testing of such systems, return the systems to operating condition. Where systems are in unheated areas, provide anti-freeze protection such as glycerin or other protection that is acceptable to the certifying authority.

Tagging for Repair: If a sprinkler system is tagged for deficiencies the items must be reported to the City of Arlington Contract Administrator promptly along with a quote for repair. A quick determination can be assessed and approved by the City of Arlington Contract Administrator for on the spot repairs if parts/materials are readily available.

Reporting: A detailed report stating Pass or Fail along with any tagged deficiencies MUST accompany any invoice in order to receive payment.

LOCATIONS: See attached "Exhibit A"

VENT-A-HOOD CERTIFICATION

Testing: Inspect and certify the vent-a-hood systems on a semi-annual basis at the facilities listed in attached "Exhibit B". Hydrostatically test and refill bottles as required by the enforcing authority. Return the system to operation following testing.



Tagging for Repair: If a vent-a-hood system is tagged for deficiencies the items must be reported to the City of Arlington Contract Administrator promptly along with a quote for repair. A quick determination can be assessed and approved by the City of Arlington Contract Administrator for on the spot repairs if parts/materials are readily available.

Reporting: A detailed report stating Pass or Fail along with any tagged deficiencies MUST accompany any invoice in order to receive payment.

LOCATIONS: See attached “Exhibit B”

FIRE SUPPRESSION SYSTEM CERTIFICATION

Testing: Inspect and certify the FM 200 systems on an annual basis at the facilities listed in attached “Exhibit C”. Return the system to operation following testing.

Tagging for Repair: If a Fire Suppression System is tagged for deficiencies the items must be reported to the City of Arlington Contract Administrator promptly along with a quote for repair. A quick determination can be assessed and approved by the City of Arlington Contract Administrator for on-the-spot repairs if parts/materials are readily available.

Reporting: A detailed report stating Pass or Fail along with any tagged deficiencies MUST accompany any invoice in order to receive payment.

LOCATIONS: See attached “Exhibit C”

FIRE PUMPS

Testing: Inspect and certify the Fire Pumps on an annual basis at the facilities listed in attached “Exhibit D”. Test for proper function and shaft alignment.

Tagging for Repair: If a Fire Pump System is tagged for deficiencies the items must be reported to the City of Arlington Contract Administrator promptly along with a quote for repair. A quick determination can be assessed and approved by the City of Arlington Contract Administrator for on the spot repairs if parts/materials are readily available.

Reporting: A detailed report stating Pass or Fail along with any tagged deficiencies MUST accompany any invoice in order to receive payment.



LOCATIONS: See attached “Exhibit D”

BACKFLOW DEVICES

Testing: Inspect and certify the Backflow Devices on an annual basis at the facilities listed in attached “Exhibit E”.

Tagging for Repair: If a Backflow Device is tagged for deficiencies the items must be reported to the City of Arlington Contract Administrator promptly along with a quote for repair. A quick determination can be assessed and approved by the City of Arlington Contract Administrator for on the spot repairs if parts/materials are readily available.

Reporting: A detailed report stating Pass or Fail along with any tagged deficiencies MUST accompany any invoice in order to receive payment.

LOCATIONS: See attached “Exhibit E”

SCHEDULING

The Contractor shall contact the City of Arlington Contract Administrator at the Facility Services Division by e-mail correspondence one week prior to the testing/inspecting for scheduling of the test/inspection. All efforts must be made to complete tests/inspections on all above listed components before test/inspection lapses. If this becomes a problem the City of Arlington Contract Administrator may seek to re-bid the contract.

TAGGING

Upon completion of the testing/inspection the contractor must attach a certification tag to all applicable components listed above as required by State regulations. The tags must bear the date of certification.

QUALIFIED PERSONNEL

All testing/inspection personnel must be properly licensed as required by the State of Texas in regard to the equipment they are testing/inspecting. Contractors may be asked to provide licensing credentials by the City of Arlington Contract Administrator at any time prior to or during testing/inspections.



REPORTING

A detailed report **MUST** be submitted with all accompanying invoices for all Inspections, tests, or repairs to all building components listed above. A report must be submitted in order to receive payment. No exceptions.

PRICING

Pricing will be entered as an hourly repair rate for the type of services needed. This includes business hours, after hours, and weekend and holiday rates.

Pricing will also include annual, 5-year, and semi-annual pricing for services needed and based on building location – see Exhibits. Pricing will be entered into Ionwave as an average price for these services.

Discounts and mark-ups must be presented in the submission documents. These will be included as a separate attachment in your proposal submission.

MINORITY/WOMAN BUSINESS ENTERPRISE (MWBE) PROGRAM

As of March 30, 2021, the City of Arlington implemented a Minority and/or Woman-Owned Business Enterprise (MWBE) program whereby minority/woman-owned businesses are included in the City's procurement process for all basic goods and services, construction, and professional services. The City and the Office of Business Diversity will ensure MWBE companies are provided an equal opportunity to compete for all City procurements.

A Contract Specific Goal of **7%** has been set for this project. All Offerors are required to utilize certified MWBE companies and/or persons for a minimum of **7%** of the total project cost. With the adoption of a MWBE Program, all proposals will be reviewed to see whether said Offeror(s) has met the requirements of the City's MWBE program.

The Contract Specific Goal can be met through MWBE prime participation, MWBE subcontractor participation, submission of the good faith efforts documentation or a combination of any of the stated methods. An MWBE prime contractor's percentage of self-performed work can be counted towards this Contract Specific Goal. If the MWBE prime contractor's participation falls short of the Contract Specific Goal, the remaining percentage can be met utilizing MWBE subcontractors or the prime's submittal of the Good Faith Effort's Checklist and supporting documentation.

All proposers must submit a MWBE Utilization Plan (see attached) along with their subcontractor's MWBE certification, with their proposal, identifying the project's subcontractor and the estimated percentage of work performed by each subcontractor. The Good Faith Effort documentation and Letters of Intent (LOI's) must be submitted by the top ranked Offeror at the



time and date selected during the negotiation period. If negotiations end with that Offeror, the next ranked Offeror will be notified on how and when to submit their MWBE documentation.

Following the formal notice to proceed, the awarded Offeror will be required to report MWBE expenditures into BG2Now. To access the system, go to <https://arlingtonx.diversitycompliance.com> in your internet browser address line. If you have never utilized the Supplier Diversity Management System, you can sign up for free webinar trainings at <https://arlingtonx.diversitycompliance.com> and click on System Training.

The City's Minority and Woman Business Enterprise Policy and Procedures Manual (hereinafter "MWBE Policy & Procedures Manual") is incorporated herein by reference as though written word for word. A copy of the MWBE Policy & Procedures Manual can be found at:

<https://www.arlingtonx.gov/cms/One.aspx?portalId=14481146&pageId=18054149>