



Staff Report

Annual Requirements Contract for Monthly Grounds Mowing and Maintenance of City-Owned Properties, Project 22-0003

City Council Meeting Date: 2-22-2022

Action Being Considered: Minute Order

RECOMMENDATION

Authorize the City Manager or his designee to execute an annual requirements contract for monthly grounds mowing and maintenance of City-owned properties for a total estimated amount of \$153,952 with the following vendors:

- Terry Rutland, of Grand Prairie, Texas, in the estimated amount of \$79,232 for the North District and Railroad Crossings. Terry Rutland is not an MWBE firm.
- Abescape Group, LLC, of Arlington, Texas, in the estimated amount of \$74,720 for the South District. Abescape Group, LLC, is an MWBE firm.

PRIOR BOARD OR COUNCIL ACTION

None.

ANALYSIS

This contract is for the monthly, grounds maintenance of vacant, city-owned properties in the north and south districts, as well as the mowing of railroad crossings within the City. Services within the contract include mowing, trimming, edging, and litter removal. Mowing services will be provided on eight monthly cycles during the months of March through October with two additional litter removal cycles provided during the months of December through February.

Bid closed:	December 2, 2021 at 2:00 p.m.
Vendors notified through IonWave:	632
MWBE Vendors Notified through IonWave:	152
Vendors who viewed bid:	30
MWBE Vendors who viewed bid:	11
Vendors responding to bid request:	9
MWBE Vendors responding to bid request:	3
Original contract term:	One year/four, one-year renewal options
Current term:	March 1, 2022 – February 28, 2023
MWBE:	No; Yes - HI
Procurement Method:	Request for Proposals

Vendor	MWBE	Score	Ethnicity
Terry Rutland	No	83.12	N/A
Abescape Group, LLC	Yes	69.29	HI*
Yellowstone Landscape	No	67.10	N/A
Hoots Lawn Care, LLC	No	66.03	N/A
MG Lawn and Landscape	No	64.78	N/A
Stress Free Contracting	Yes	63.17	BL*
Integrated Landscape Services	Yes	53.96	BL*

CGC Enterprises LLC	Yes	46.33	BL*
Incircle Management Inc	No	33.67	N/A

*HI = Hispanic

*BL = Black

FINANCIAL IMPACT

In accordance with Local Government Code 252.042, the bid was awarded based on request for proposals relative to overall score of price, operational planning and experience, in addition to meet the needs of the department to ensure that critical work of maintaining city properties is completed on time. Terry Rutland was awarded the North District and Railroad Crossings and Abescape Group, LLC, Contracting was awarded the South District based on that criteria.

The contract term is for one-year and will be reviewed annually to determine subsequent renewal terms. The projected financial impact for this contract term is as follows:

FY 2022
\$89,805.33

FY 2023
\$64,146.67

FY 2024
\$0

Funds are budgeted in Parks and Recreation Account No. CC502702-SC0626 and subject to FY23 budget approval.

ADDITIONAL INFORMATION

Attached:	None
Under separate cover:	None
Available in the Purchasing office:	Bid file
Form 1295:	Requested
MWBE:	No; Yes - HI

STAFF CONTACT(S)

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