





# Arlington Parks & Recreation Department Manual Registration Form



Registration Site: \_\_\_\_\_ CSR: \_\_\_\_\_ Date: \_\_\_\_\_

**SELF, PARENT or GUARDIAN:** (please print)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**FAMILY MEMBERS:** (please print)

| First Name | Last Name | Male  | Female | Birth Day |
|------------|-----------|-------|--------|-----------|
| _____      | _____     | _____ | _____  | _____     |
| _____      | _____     | _____ | _____  | _____     |
| _____      | _____     | _____ | _____  | _____     |
| _____      | _____     | _____ | _____  | _____     |

**REGISTRATION INFORMATION:** (please print)

| Participant's First Name | Activity Name | Class Code | Start Date | Time of Day | Location | Fee   |
|--------------------------|---------------|------------|------------|-------------|----------|-------|
| _____                    | _____         | _____      | _____      | _____       | _____    | _____ |
| _____                    | _____         | _____      | _____      | _____       | _____    | _____ |
| _____                    | _____         | _____      | _____      | _____       | _____    | _____ |
| _____                    | _____         | _____      | _____      | _____       | _____    | _____ |

**FACILITY CARDS:** (please print. Cards are required for all courses, gym activities, weight room memberships, and building use (Expires 1 year from the date of purchase))

| Participant's First Name | Membership Type | Fee   |
|--------------------------|-----------------|-------|
| _____                    | _____           | _____ |
| _____                    | _____           | _____ |
| _____                    | _____           | _____ |
| _____                    | _____           | _____ |

Total: \_\_\_\_\_

**Payment Method:**

- Cash
- Check # \_\_\_\_\_ ( Payable to **City of Arlington** )
- Credit Card       Visa     Master Card     Discover     AMEX

Customer Signature: \_\_\_\_\_



**City of Arlington**  
**Parks and Recreation Department**  
**Build-A-Dream Scholarship Program Guidelines**

Dream Scholarship funds will be distributed equally among the families applying.  
The scholarship award will be \$75 per child with a maximum of 2 children per family for a maximum of \$150 per family.

**FORMS OF DOCUMENTATION ACCEPTED TO VERIFY ANNUAL INCOME / PROOF OF RESIDENCY**

- ✓ **Proof of Arlington residency- (current utility bill)**
  - ✓ **2013 Federal Income Tax Return.**
  - or
  - ✓ **Current Pay stubs- last four stubs**
  - ✓ **An award letter for government assistance- (Current Medicaid Card, Food Stamp Award Letter within the last 6 months, SSI, CHIPS Insurance Card showing eligibility dates). You will not be disqualified for the scholarship if you do not receive assistance.**
    - You will be **required to register** your children in programs at the time you apply for this scholarship. Facility Membership Cards are required and must be current to register in recreation programs (except outdoor swimming lessons and special events). Facility membership cards are not refundable.
1. Scholarships are for structured Youth Programs for youth from **4 months of age to 16 years old**, and cannot be used for facility rentals or adult memberships or classes.
  2. Dream Scholarships are available to **Arlington residents** only. You will need to provide proof of residency (i.e. utility bill in your name, tax return, apartment lease contract).
  3. A processing fee of \$5.00 is required with the Build-A-Dream Scholarship Application (**non- refundable**).
  4. Credit for classes purchased with Dream Scholarship funds is not refundable.
  5. **A parent must withdraw child from a program 72 hours prior to the start of the first class in order to transfer child to another class. If not, child will remain registered in the program whether or not child attends.**
  6. If a single class is canceled during a session due to the unavailability of a qualified instructor, the customer will receive a coupon for the prorated value of the one class missed. This coupon shall be valid for one-year from the date of issue.
  7. If a suitable replacement instructor is not available, and multiple classes must be canceled, the **dream credit will be left on customer account until July 30, 2015.**
  8. **All Dream credits will be removed from customer accounts on Friday, July 31, 2015.**